

BIGEL FELLOWSHIP FOR UNDERGRADUATE RESEARCH

The Bigel Endowment in Anthropology is a unique program offering funds to advanced undergraduate or graduate students. Undergraduates tend to apply for funds needed in the course of field-based or laboratory-based research towards an honors thesis. Students may also apply the Bigel towards an approved field school. The Bigel does not pay for salaries; it does not pay for major equipment such as computers; and it does not ordinarily pay for photocopying or for books or journals available through the library system. Fall 2016 Bigel Funds are for projects to be completed (i.e. funds awarded to be spent and fully accounted for) by 15 October 2017. From the Bigel fund, a student may not receive more than \$1250 for research or a field school in any academic year. Once a semester, \$500 will be set aside for the specific purpose of funding one undergraduate to travel to a conference if a paper or poster has already been accepted for presentation.

Eligibility

All applicants must be majoring or minoring in Anthropology. Majors will receive priority. All applicants must have earned at least 3.0 grade point average in Anthropology courses and 2.5 in all their courses.

Method of Selection

Research projects will receive priority over field schools. For conference travel, paper presentations will receive priority over posters, and international and national meetings will receive priority over regional meetings. All else being equal, a student who has not previously received a Bigel will be given preference over one who has. If all applicants have previously received an award, the student who has received the least money from the fund will be given preference.

Financial Arrangements

For projects requiring approval from the Institutional Review Board (IRB), the Anthropology Department will not disburse Bigel funds until the recipient provides proof of this approval. Successful applicants are expected to furnish receipts for all uses of grant funds.

Application Procedure

Applications (in digital form) are due no later than **Monday, October 31, 2016, by NOON**. To submit your application, email in Word format to maydelle@rci.rutgers.edu and cc it to robertsc@rutgers.edu. The title of your email should be “[your last name] Bigel Fall 2016.” Please include your last name as the first word in any document titles. Each application must include:

1. A completed application form (see below).
2. For research projects, a typed or word-processed summary of 300-600 words (two pages maximum) of the project describing (a) research goals; (b) a concise but specific plan of research and analysis; (c) a statement of potential significance of the research.
3. For field schools, complete background information on the school, preferably including the syllabus for the current year or a prior year. (The applicant is responsible for obtaining these documents from the field school.)
4. A budget for the entire activity (including expenses that would not be covered by the Bigel) with a short justification for each expense.
5. An up-to-date transcript. An unofficial, unsealed one is fine.
6. A signed letter of support from your research advisor for the project or, in the case of a field school, from a member of the Anthropology faculty who knows you work. Your research advisor should send this directly to maydelle@rci.rutgers.edu and cc it to robertsc@rutgers.edu
7. For applicants who have received a Bigel fellowship in the past, a summary of 300-600 words describing the work accomplished under that grant.

Late or incomplete applications will not be considered. For additional information, please contact Ms. Maydelle Romero, the Undergraduate Program Assistant in Anthropology (maydelle@rci.rutgers.edu).

NOTE that, upon completion of any project, award winners must submit to the department a description of how the funds were spent and receipts for all expenditures.

Application Form

Bigel Fellowship in Anthropology – Fall 2016

Name _____

Last

First

Initial

Rutgers University Identification Number _____

Semester that Anthropology major was declared _____

Campus Address _____

Home Address _____

Phone _____

Email _____

Type of activity (Research, Field School, or Conference Travel) _____

Title of research, field school, or conference paper/poster _____

Faculty Supervisor or referee _____

Brief description of project or field school (one sentence)

Dates of activity _____

Current, pending, and future funding for this project _____

Amount Requested _____

Due Monday, October 31, 2016, by NOON